



City of Oakland Park

Utility & Billing Services

1100 Park Lane East, 5th Flr Oakland Park FL, 33334

Phone (954) 630-4280 Fax (954) 630-4285

E-mail ubs@oaklandparkfl.gov

Website: www.oaklandparkfl.gov

Office Hours: 8:00 AM- 5:00 PM Monday-Friday

Automatic Deduction Authorization Form

Please Print or Type

Account Number: _____

Customer Number: _____

Customer Name: _____

Service Address: _____

Phone Number: _____

Email Address: _____

CHECKING (attach voided check)

SAVINGS (attach deposit slip)

- I authorize the City of Oakland Park to deduct funds from my checking account on a monthly basis at the financial institution on the attached check or deposit slip to pay the current charges due on the utility accounts listed. I acknowledge that the receipt of a monthly utility bill from the City of Oakland Park constitutes prior notice to me of the amount that is owed and such amount will be deducted on the payment due date specified on the bill or on the business day prior to the payment due date.
- I understand that I can stop automatic payments if I notify the City of Oakland Park Utility & Billing Services 10 business days prior to the due date on my bill at (954) 630-4278 or via e-mail at ubs@oaklandparkfl.gov
- I also understand that the City can terminate my participation in this service if necessary, and such termination will not absolve me of my responsibility to pay any charges on my utility account in a timely manner.
- I agree to notify the City of Oakland Park Utility & Billing Services if I change banks or if my banking account information provided below changes for any reason.
- I understand that there will be a fee of \$15 (on amounts \$300 and less) or 5 percent (on amounts more than \$300) will be charged for each payment that cannot be processed due to insufficient funds, closed account, frozen account, etc.
- I also understand that if this automatic payment debit is not honored by my bank or financial institution for any reason under my control, my utility account will be assessed a late penalty and my utility service may be disconnected for nonpayment.
- I understand that it can take up to two (2) billing cycles for my bank draft to become active and that only the "current charges" on my utility bill will be drafted. I acknowledge that I am the owner of the checking account provided to utilize this service.

Signature: _____

Date _____

Reminder: **ATTACH A VOIDED CHECK OR DEPOSIT SLIP FROM YOUR ACCOUNT