



PERMIT #:	( Office Use Only )
-----------	---------------------

## Outdoor Display of Merchandise Permit

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Description: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner \_\_\_\_\_ Phone # \_\_\_\_\_

Property Owner's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Beginning Date: \_\_\_\_\_ End Date: \_\_\_\_\_

- Outdoor display of merchandise or outdoor sales is permitted during events such as sidewalk sales and brief displays of goods for sale during seasonal situations or other brief events.
- The continuous outdoor display of goods for sale is prohibited.
- A maximum of thirty (30) non-continuous days of display every six (6) months is permitted pursuant to the established special event permit process or other process as determined by the Director of Community and Economic Development.
- Merchandise display shall be limited to on-site private walkways and courtyards and no more than 10% of required parking.
- Signs and merchandise shall not interfere in any fashion with interior circulation aisles, fire lanes, load zones and pedestrian circulations.
- A site plan depicting the location of the merchandise shall be submitted to the City for review and approval

Note: There is **no fee** to apply for an Outdoor Display Permit.

**OUTDOOR DISPLAY PERMIT APPROVAL** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Approved permit must be clearly posted on-site through expiration date.**

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

# 2023 Fiscal Calendar

October 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
January 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
April 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
February 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
May 2023						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
March 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## Federal holidays fiscal year 2023

Oct 10, 2022	Columbus Day	Jan 1, 2023	New Year's Day	Jun 19, 2023	Juneteenth
Nov 11, 2022	Veterans Day	Jan 2, 2023	New Year's Day (obs.)	Jul 4, 2023	Independence Day
Nov 24, 2022	Thanksgiving Day	Jan 16, 2023	Martin Luther King Day	Sep 4, 2023	Labor Day
Dec 25, 2022	Christmas Day	Feb 20, 2023	Presidents' Day		
Dec 26, 2022	Christmas Day (obs.)	May 29, 2023	Memorial Day		

## Outdoor Display Of Merchandise

Outdoor display of merchandise or outdoor sales, is permitted during events such as sidewalk sales and brief displays of goods for sale during seasonal situations or other brief events. **The continuous outdoor display of goods for sale is prohibited.**

**Outdoor display of merchandise requires a permit** to be obtained from the Building Department.

A maximum of thirty (30) non-continuous days of display every six (6) months is permitted pursuant to the established special event permit, Issued by the Zoning Department. Merchandise display shall be limited to on-site private walkways and courtyards and no more than 10% of required parking. Signs and merchandise shall not interfere in any fashion with interior circulation aisles, fire lanes, load zones and pedestrian circulations.

The outdoor display of merchandise may be permitted pursuant to the issuance of a Special Outdoor Sales Permit, and subject to the limitations listed below:

- A plan depicting the location of the merchandise shall be submitted to the City for review and approval
- All merchandise must be in good condition.
- The merchandise shall only be displayed outside of the establishment where the merchandise is sold.
- Displays cannot hinder pedestrian circulation, extend into the public sidewalk or impede emergency egress.
- Displays must be located on private property, immediately adjacent to the commercial business and conforming to all required setbacks.
- No more than 10% of required parking space may be used for outdoor display.
- No landscaped area shall be used for display purposes.
- No additional signage is permitted. Merchandise may not be used as signage and may not have signage attached to it.

Please note, the City reserves the right to deny the plan based on safety, aesthetics, or inadequate space.