



MECHANIC I
FLSA: Non-Exempt
Grade 22 \$39,932.59- \$63,892.15

GENERAL DEFINITION

Employees in this classification perform skilled work in the preventive maintenance, diagnostics, and repair of diesel and gasoline-powered automobiles, trucks, heavy construction, and specialized equipment. Work also includes servicing and repair of small equipment, such as lawnmowers and related grounds maintenance equipment. Work is performed under the direct supervision of the Garage Foreman.

ESSENTIAL JOB DUTIES

The list of duties and functions, as outlined herein, is intended to be representative of the type of tasks performed within this classification. They are not listed in any order of importance. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Performs general preventive maintenance, diagnosis, and major repair work on automobiles, heavy equipment, and apparatus, including packers, trucks, graders, dozers, fire fighting vehicles, and related equipment.
- Adjusts, services, and repairs equipment following manuals and using hand tools, power tools, and a knowledge of electrical, power brakes, power steering, transmission, brake systems, air brake systems, and automotive electronic systems.
- Receives job orders and diagnoses reported discrepancies.
- Installs new ignition systems; replaces and/or overhauls transmissions, differentials, front and rear axle assemblies, air conditioning, cooling, fuel, and exhaust systems.
- Repairs and overhauls brake systems; installs, repairs, and adjusts hydraulic controls and systems.
- Tests and inspects vehicles and equipment upon job completion for proper operating conditions and adherence to job specifications, work orders, and/or other instructions.
- Ensures adherence to safety and accident prevention standards and regulatory guidelines.
- Requires regular attendance to scheduled work shifts.

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KNOWLEDGE, SKILLS & ABILITIES

- Knowledge and skill in principles and methods of preventive maintenance, operational standards, and repair techniques for automotive, vehicular, and specialized equipment utilized in municipal operations.
- Knowledge of OSHA standards and regulatory requirements of the work.
- Skill in diagnostics utilizing state of the art testing and diagnostic systems.
- Ability to understand and follow verbal and written instruction.
- Ability to prepare written records of work performed.
- Communicates with co-workers, management, citizens, and others in a courteous and professional manner.
- Ability to read, interpret, and apply instructions and problem-solving techniques contained in technical specifications applicable to the assigned projects/tasks.
- Ability to provide guidance and instruction to lesser skilled staff on automobile and equipment maintenance and repair.
- Conforms with and abides by all departmental and City regulations, policies, work procedures, and instructions.

MINIMUM ACCEPTABLE EDUCATION, TRAINING & EXPERIENCE

High school diploma or GED equivalent; supplemented by one (1) to two (2) years progressively knowledgeable and skilled experience in automotive and equipment maintenance and repair of municipal construction and service equipment; or similar experience. Must hold a State of Florida temporary Class B driving permit. Must obtain valid State of Florida Class B driver's license, with air brakes endorsement within 180 days from the issuance of temporary driving permit. Position may be required to be on call, including nights, holidays, and weekends.

PREFERRED

One (1) Automotive Service Excellence (ASE) certification in approved service category (e.g., brakes, suspension and steering, heating and air conditioning, electronic systems, etc.).

PHYSICAL REQUIREMENTS

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The City of Oakland Park is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act (42 U.S. C. 12101 et. seq.), the City of Oakland Park will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- The employee is frequently required to climb, balance, stoop, kneel, crouch, or crawl.
- Must be able to operate objects, tools or controls and reach with arms and hands.
- Must be able to remain outdoors for extended periods in high heat and humidity conditions.
- Traverse rough terrain, walk up or down stairwells, ladders, slopes or steps.
- The employee must frequently lift and/or move up to 75 pounds.
- Vision ability includes close and peripheral vision, color distinction, and depth perception.
- Ability to hear.

A review of this position has excluded the marginal functions of the position that are incidental to the performance of fundamental job duties. All duties and responsibilities are essential job functions and requirements are subject to possible modifications to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the abilities and aptitudes to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat of significant risk to the health or safety of themselves or others. Requirements are representative of the minimum level of knowledge, skills, and ability.

I _____ have read and acknowledge receipt of the job classification.

Employee signature

Date